

Stillman College
Office of Sponsored Program
Intent to Submit a Proposal

Before submitting an external grant proposal, PIs must inform our office by filling out the notice of intent form below so that we may help you through the grant application process as well as track your submission and subsequent award. Once the notice of intent is received by the Office of Sponsored Program, the Pre-Awards Coordinator will reach out to you to assist you with your proposal development and submission.

Principal Investigator or Project Director Name: Prefix Suffix

Email

Office Phone Number

Department

Project Title

Project Description

Estimated Funding Request Required Match % Required Match Amount

Sponsor or Funding Agency Name

CFDA Number

Application Due Date: Letter of Intent Required? Yes No If yes, Letter of Intent Due Date:

Is this a re-submission? Yes No

Is this proposal to be submitted on behalf of another organization/entity? (Stillman is the Fiscal Agent) Yes No

Is this a collaborative proposal with another entity? Yes No

Is this a Limited Submission opportunity? (Stillman may submit only one application) Yes No

Include any additional pertinent information:

Complete and return to OSP@stillman.edu